UCC Safe Place Volunteer/Employee UPDATE FORM

SOCIAL SECURITY NUMBER



This information needs to be updated every five years. UCC desires to provide a safe and secure environment for everyone who participates in our programs and uses our facilities. This completed form enables thorough screening and record-keeping for the protection of the children, youth, and volunteers/employees.

STEP 1 – VIEW THE ONLINE TRAINING - Go to http://www.uplandcc.org/ministries/safeplace-training - (16 minutes) STEP 2 -- Go back to same link above and COMPLETE THE ONLINE RESPONSE FORM & SUBMIT - I certify that I have viewed the online SafePlace training video and submitted the response form. **SIGNATURE** Date response form was submitted STEP 3 - COMPLETE THIS FORM (both sides) LEGIBLY then turn it in to the UCC OFFICE with a copy of your ID **STEP 4 - COPY YOUR CURRENT PHOTO ID -** driver's license – a copy can be made in the UCC office or email/text SafePlace Coordinator Alayna Rolling a photo 740-260-1365 alaynar@uplandcc.org **SECTION 1: PERSONAL INFORMATION FULL NAME:** FIRST MIDDI F MAIDEN (if applicable) LAST (Preferred name) PERMANENT ADDRESS Street: City: State: Email: Cell: Date of Birth (Month/Day/Year): Emergency Contact Name & Cell: Do you attend Upland Community Church Sunday Worship? \square NO \square YES Sunday School? ☐ NO ☐ YES Area(s) of ministry I plan to volunteer: Sunday School/Jr Church Childcare for Bible Study FITS Other: \square BASICS/BASICS Jr. ☐ YOUTH Jr/Sr High LIFT ☐ Nursery Quizzing Homeschool Group SECTION 2: BACKGROUND INVESTIGATION AUTHORIZATION - I authorize Upland Community Church to conduct background investigations, including criminal background checks, child abuse/neglect checks and motor vehicle checks, as deemed necessary by the organization. I understand that my Social Security number is required to initiate such background checks. SIGNATURE PRIVACY NOTICE: The personal and confidential information provided on this form is taken very seriously and is kept private and confidential. It is used solely for the purposes specified on this form and is shared only with your ministry leader(s). The SSN is used only for background checks. This information form, background check and reference documents are stored in a secured cabinet that is available only to the SafePlace Coordinator and certain other staff on a need-to-know basis.

SECTION 3: DRIVER INFORMATION

Driver's License # State Issued:	
Do you have any restrictions on your driver's license?	
□ NO □ YES, explain	
During the past five years have you been involved in any motor vehicle accident(s) while driving?	
□ NO □ YES, explain	
Do you carry at least liability insurance on your motor vehicle?	
□ NO** □ YES	
** IF YOU DO NOT CARRY INSURANCE, YOU CANNOT DRIVE FOR UCC IN ANY CAPACITY AS A VOLUNTEER, THIS	
INCLUDES TRANSPORTING CHILDREN OR YOUTH EVEN LOCALLY FOR ANY UCC RELATED ACTIVITIES OR EVENTS. Are you willing or do you intend to drive for UCC groups/events?	
□ NO □ YES	
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SECTION 4: LEGAL & LIFESTYLE HISTORY	
As you know, UCC conducts background checks on children's and youth ministry volunteers. Have you EVER been arrested for any reason?	□NO □YES*
	□NO □YES*
Have you EVER been convicted of, or pleaded no contest to, any crime?	
Have you EVER been accused or engaged in of any type of child molestation, exploitation or abuse?	□ NO □ YES*
Are you aware of having any traits or tendencies that may pose a threat to children, youth or others?	□ NO □ YES*
Are you aware of ANY reason why you should not work with children, youth or others at this time?	□ NO □ YES*
*Provide an explanation for any "yes" answers to the above questions.	
SECTION 5: POLICY ACKNOWLEDGEMENT	
I recognize that Upland Community Church is relying on the accuracy and legibility of the information I am providing. Therefore, I attest and affirm that all the information that I have provided is absolutely true, complete and correct. I agree to abide by the policies of Upland Community Church and refrain from unscriptural conduct in the performance of my service on behalf of the church.	
SIGNATURE DATE	